

Office 365 Project Online – Project Pro, Online And Server

Project Professional 2016 has been the number one tool for creating a project plan, establishing relationships between tasks, and managing the success of projects. **Project Online** is a web-based project tool to accomplish a similar objectives and it will allow you to upload all projects in order to see how they interrelate. Using **Office 365 Project Online** will also allow you to create **Resource Pools** and define specific skills to search for specific resources. Furthermore, there are advantages to integrating **Project Pro 2016** and the **Project Online** to utilize central resources such as **Calendar, Multiple Projects,** and **Risk Resources**. This course will cover these topics and the best use of both tools, and specifically cover **Project Pro 2016** and **Project Online**.

Course length: 1:45 to 2:00 hours

Course Method: Instructor-Led or Remote Online

Delivery Method: This is a hands-on course.

Courseware: TBD

Concepts Covered:

Overview of the Project Center Resource Center

PM Process - Project Idea, Accounting budgets, Overall Strategy, Create Project Plan

PWA Settings - Create Calendar, Holidays, Users, RBS Skills

Enterprise Resource Pools

Project Start Online

Project Start Project Pro

Project Tasks

Project Site

Office 365 Admin Page - Add users, Licenses, download Project Pro